**CanPKU Board Meeting Minutes**

**September 24, 2017 2:26 pm Eastern Time (e.g. Toronto)**

*In Attendance: David Brennan, John Adams, Tanya Chute, Frances Goodfellow, Frances Hurst*

*Call In: Amanda Cosburn Helene Dandurand*

*Regrets: Charles Black, Nicole Pallone, Tanya Compeau*

1. **Call to Order and Confirmation of Quorum (David)**

Meeting was called to order informally at 2:26 ESTpm EDT to proceed with quorum present

1. **Approval of Draft Minutes from previous meeting – (Tanya C)**

Reminder minutes were distributed electronically. Motion to pass as distributed was made by Tanya Chute. John Adams second the motion and approved unanimously.

1. **Scheduling of Next Board Meeting (David) November 27, 9:00 EST *DECISION***

The next board meeting was proposed to take place on Monday November 27, 2017 at 9pm EST.

1. **Resignations**
2. Tanya Compeau has opted to not extend her term on the board
3. Helene Dandurand - just previous to the meeting, Helene Dandurand sent in her letter of resignation from the board. She joined the call for the start of the meeting. John made the motion to accept the resignation from Helene. The board accepted the resignation with deep thanks for all her help on the board. She mentioned that she is in talks with a potential replacement and will keep her updated with the turn over. Helene was unable to stay on the call and will watch for the minutes.
4. **Election of Officers -**
5. John Adams made a motion for Tanya Chute-Nagy as VP, Frances Grove as Secretary , David Brennan as Chair of the Board, Frances Goodfellow as Treasurer, to remain in their positions. The motion was seconded by Amanada Cosbourn and passed.
6. Amanda Moved to re-elect John Adams as President and CEO Seconded By Tanya Chute this was passed by all
7. **Financial Update (Frances) *INFORMATION***

We a hired and audit revue as legislation we continue to operate with a Surplus. No adverse comments or concerns of the board in the previous AGM.

 Tanya Chute-Nagy made the question regarding if steps are being made or should be made towards having CanPKU moved to be able to accept charitable donations. John advised that himself and Frances are looking into this and there will be many steps before completion.

John Adams said that Wilma Allen has offered to assist in getting out a survey for camp MagniPHEque and compiling the results to Tanya Chute. Tanya agreed this will be helpful and will touch base with Wilma.

Everyone was quite tired following the camp and no other matters were needing immediate attention. It was decided the rest of the agenda could be discussed at our next meeting in November. David will send out reminder of the meeting date for those not in attendance.

Meeting adjourned 3:00PM EST