** **Canadian PKU and Allied Disorders Inc**

# *AGM Meeting Minutes*

July 15, 2012

**Meeting Attendance:** *Quorum present*

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| John Adams | Cristian Baigorria | Brienna Young |
| Tatiana Dociu | Wilma McCormack | Mike Griffin |
| Nicole Pallone | Frances Goodfellow | Penny Griffin |
| Jennifer Culp | Brian Getz |  |
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**Meeting Minutes**

### Call to Order

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| Chairperson Cristian Baigorria called to order the AGM meeting of the Canadian PKU and Allied Disorders Inc. on Sunday, July 15, 2012 at 10:15 am |

### Introduction of Meeting & Attendees

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| President John Adams welcomes the attendees and all attendees introduced themselves. |

### Review 2011-12 Annual Report

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| President John Adams reads the Annual Report to members in attendance. Cristian Baigorria shares information regarding contacts from other countries and how CanPKU was providing help and information to PKU families in Latin America. John also commented on contacts from China and other countries.  Wilma McCormack asked how CanPKU knows that new PKUers are born or in contactwith the clinics in order to send them the PKU Starter Kits. John replied that we pre-send the packages to the clinics and they distribute once new patients are diagnosed or contacted. |

### Elect Directors / proposal to add 2 new positions

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| Proposal to add 2 new positions (Wilma & Frances) declined by both, they prefer not to take more responsibilities at this time.  No changes to Directors. Organizational Chart reviewed. |

### Review Organization chart and Operations chart

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| Brienna requested if any members will get involved in the Education Committee, Jennifer Culp and Cristian Baigorria agreed to help. |

### Review Draft Statement of Operations (a.k.a. income statement)

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| John provided an update on where CanPKU is regarding financial statements.  Draft Statement of Operations received and reviewed.  Motion to approve Draft Statement  Moved by John Adams  Seconded by Wilma McCormack  Approved unanimously |

### Annual Report received

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| Motion to approve Annual Report 2011-12 was received:  Moved by John Adams  Seconded by Nicole Pallone  Approved unanimously |

### Appoint Auditor

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| Motion that the Board of Directors is authorized to appoint an Auditor as soon as feasible.  Moved by John Adams  Seconded by Nicole Pallone  Approved unanimously |

### Adjournment

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| Meeting adjourned by the Chair at 11:40 am.  Moved by John Adams  Seconded by Brienna Young  Approved unanimously |